

MONITORING AND EVALUATION POLICY

Policy number	PCG-3	Version	002
Responsible person	Chris Armitage	Approved by Board on	6 January 2020
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INTRODUCTION

While the intention of the Global EverGreening Alliance (the Alliance) is not to directly implement development programmes, one of its core functions is to facilitate the appropriate and effective design of collaborative programmes, with a particular focus on consistent evidence-based approaches including monitoring and evaluation. The Monitoring and Evaluation Policy set out in this document draws heavily on the guidance documents of ACFID, and aligns with the relevant interests and existing policies of key member organisations.

PURPOSE

The Monitoring and Evaluation Policy set out in this document is intended to guide and inform the design, implementation and review of monitoring and evaluation processes and activities related to the Alliance's development programmes and projects, ensuring their consistency, effectiveness, relevance and appropriate scope.

SCOPE

This policy applies to all employees and implementing partners of the Alliance.

POLICY

The Alliance will design, periodically review and ensure inclusion in its programmes monitoring and evaluation processes and activities which:

- consistently assesses progress towards addressing the needs, rights and inclusion of those who are vulnerable and those who are affected by marginalisation and exclusion in context-specific ways;
- consistently assesses and provides evidence of the participation of primary stakeholders;
- consistently assesses and provides evidence of the contribution and influence of primary stakeholders;
- consistently assesses and provides evidence of strategies for primary stakeholders to participate in decision-making about the initiatives that affect them;
- consistently assesses and provides evidence of strategies for those marginalised due to gender identity, in particular women and girls, to participate in decision-making;

- f) consistently assesses and provides evidence of progress towards promoting gender equality and equity;
- g) consistently assesses and provides evidence of people with disabilities and/or their representative organisations participating in decision-making about the initiatives that affect them; and
- h) consistently assesses and provides evidence of progress towards promoting empowerment of people with disabilities.

Further, in respect of the its development programmes and/or projects, the Alliance will –

- a) ensure all monitoring and evaluation designs and plans are critically assessed against a set of criteria or equivalent;
- b) consistently show evidence of monitoring and evaluation in practice;
- c) employ standard procedures and capture evidence of consistent reflection on results and lessons and how these are used to inform and improve practice, and share these with all relevant stakeholders; and
- d) disseminate information about results and lessons to all stakeholders, specifically partners, and donors, in addition to primary stakeholders, through sharing of programme/project progress and evaluation report, case studies and impact stories via our websites, newsletters, workshops and other events.

RELATED DOCUMENTS

GEA Programme Design Policy
 GEA Gender Policy
 GEA Environmental Policy

REVISION HISTORY

Revision Date	Revision no:	Summary description of revision(s) made	Section(s) changed:
18 December 2019	1	Inclusion of Scope, Related Documents and emphasis on disseminating results and lessons learned.	Scope, Policy and Related Documents

AUTHORISATION



Christopher Armitage
 Board Secretary
 6 January 2020
 Global EverGreening Alliance Ltd