

PROGRAMME DESIGN POLICY

| | | | |
|--------------------|----------------|----------------------|---------------|
| Policy number | PCG-5 | Version | 001 |
| Responsible person | Chris Armitage | Approved by Board on | 29 April 2019 |

1. PURPOSE

The Programme Design Policy set out in this document is intended to guide the process of developing Alliance programmes, to ensure they are inclusive, consider the needs of, and improve and enhance the lives and livelihoods of programme participants, beneficiaries and stakeholders.

To deliver on this core set of values, all programme resources will be ethically sourced. To this effect, no funds will be raised from sources that have proven detrimental impacts on society including but not limited to corporate interests in arms and ammunition, extractives, tobacco and other drugs.

2. POLICY

The processes employed in designing Alliance programmes must adhere to the following principles –

a) Inclusion

demonstrate consideration of the needs, rights and barriers to the inclusion of those who are vulnerable and those who are affected by marginalization and exclusion in context-specific ways.

b) Consideration of Externalities

show consideration of the potential for unintended harm and strategies to mitigate the risk of harm.

c) Consultation & Participation

show evidence of the consultation with and participation of primary stakeholders, particularly those marginalized due to gender identity, including women and girls, people with disabilities and youth. All efforts will be made to address barriers to their inclusion and identification of opportunities for their participation. Further, the design of programmes must include mechanisms for primary stakeholders to contribute ideas, feedback and complaints so that they have a voice in and ownership of programmes, and to participate in programme design and decision-making.

d) Gender Interventions

require the inclusion in all programmes of appropriate gender-sensitive activities, and promote opportunities for those marginalised due to their gender, in particular women and girls, to participate in decision-making.

e) Context Analysis

show analyses of the causes of poverty and inequity; identification of local organizations and/or primary stakeholders and strategies to influence them; evidence of the analysis of environmental risk and management; and context and stakeholder analysis, including the consideration of the perspectives and knowledge of primary stakeholders.

f) Empowerment of Primary Stakeholders

to the extent possible, influence local organisations and/or primary stakeholders to enhance and promote their own development; build on and enhance the existing strengths and capacities of primary stakeholders; and support local partners to develop their capacity to influence their own development.

g) Leveraging Existing Local Structures

work with local systems and structures such as institutions, civil society, community structures and authorities (where appropriate) to support and strengthen local people and systems.

h) Conflict of Interest

declare all actual, perceived or potential conflicts of interest that may occur at any stage of programme design and delivery. This will include institutional conflicts of interest as well as any conflicts of interest of their project staff.

3. AUTHORISATION

A handwritten signature in black ink, consisting of a stylized, cursive name followed by a long horizontal line extending to the right.

29 April 2019
Global EverGreening Alliance Ltd